## citrix Real Estate and Facilities Guidelines

Real Estate and Facilities Guidelines

Citrix Logos Department Logos Localized Logos Fonts and Colors Grid System

### Citrix Logos

All facilities applications of the logo should be black or white to ensure, as brand colors and guidelines change, permanent facilities properties will be compatible.

Always maintain contrast between the Citrix logo and background color or material.

White Background

Citrix

Gray Backgrounds

Citrix

Citrix

Black Background

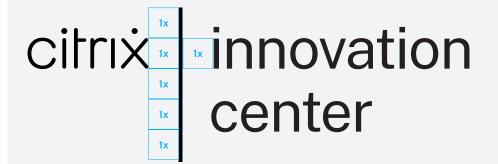


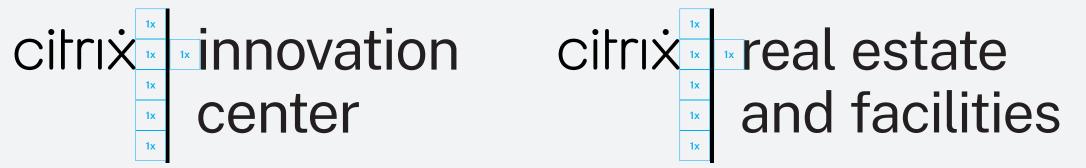
### **Department Logos**

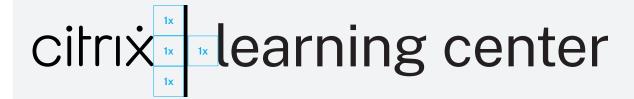
When building localized logos follow the clear space and construction method as shown on this page.

The vertical bar should be the same width of the letter "i" in the Citrix logo.

Use Public Sans Regular for the department name in all lowercase letters.







citrix 1x citrite concierge

### **Localized Logos**

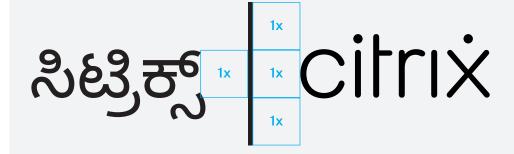
When building localized logos follow the clear space and construction method as shown on this page.

The vertical bar should be the same width of the letter "i" in the Citrix logo.

Use Public Sans Regular for the department name in all lowercase letters.

The alternate version should only be used if there is a physical restriction on the amount of space available.

**Localization Lockup — Kannada** Preferred



**Localization Lockup — Kannada**Preferred



**Localization Lockup — Kannada** Alternate

Localization Lockup — Kannada Alternate



ಸಿಟ್ರಿಕ್ಸ್ Citrix

### **Localized Logos**

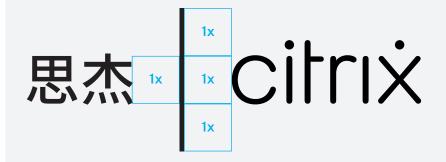
When building localized logos follow the clear space and construction method as shown on this page.

The vertical bar should be the same width of the letter "i" in the Citrix logo.

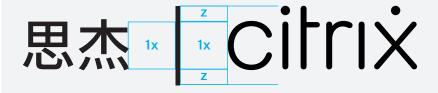
Use Public Sans Regular for the department name in all lowercase letters.

The alternate version should only be used if there is a physical restriction on the amount of space available.

Localization Lockup — Chinese Preferred



**Localization Lockup — Chinese** Alternate



**Localization Lockup — Chinese** Preferred



**Localization Lockup — Chinese** Alternate



### **Fonts and Colors**

Primary typeface is Public Sans Extra Light.

Semibold should be reserved for floor numbers or certain situations where additional visibility or differentiation is required.

These two weights are used primarily. Limited use of variants of Public Sans may be used in specific cases such as the department logos.

If the space is neutral and makes heavy use of gray with little of no accent color the Teal family can be considered to bring color into the space and allow the signs to stand out.

If the space is full of color, or other accent colors, that may clash with teal, using gray and black will help the way-finding stand out from the other visual noise.

To avoid future expenses all permanent logos and signs should be in black or white only as other brand colors are likely to change over time.

Public Sans - Extra Light Primary Typeface ABCDEFGHIJKLMNOPQRSTUVWXYZ abcdefghijklmnopqrstuvwxyz 1234567890

Public Sans - Semibold Secondary Typeface

### ABCDEFGHIJKLMNOPQRSTUVWXYZ abcdefghijklmnopqrstuvwxyz 1234567890

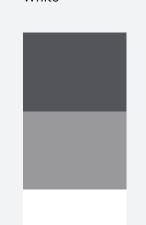
Example Color Groups

Pantone Black 6

Cool Gray 11

White

Pantone Cool Gray 11 Pantone Cool Gray 7 White



Pantone Cool 3165 Pantone Cool 7711 White



### **Grid System**

The grid is part of the brand expression and is used to guide the elements within a layout or environment.

This grid is not used universally in the environmental design however it should be a starting point when considering a relationship of design elements.

### Step 1

Determine the longest dimension of the media

### Step 2

Divide the determined dimension into 22 units

### Step 3

Use the grid size determined in step 2 to complete the grid in the short dimension of the media

Grid examples:

### Figure: 8-1

Horizontal media example

### Figure: 8-2

Vertical media example

### Figure: 8-3

Horizontal media example showing margin

### Figure: 8-4

Vertical media example showing margin

### Figure: 8-5

22 x 22 grid with a sub-grid for more precise type and layout options

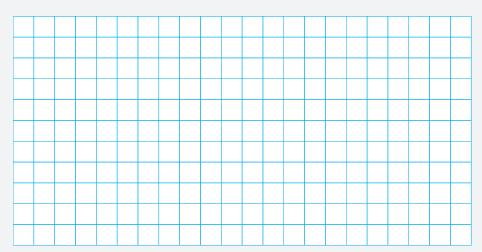


Figure: 8-1

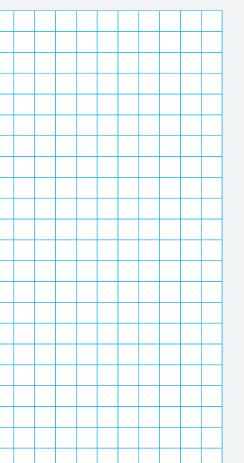


Figure: 8-2

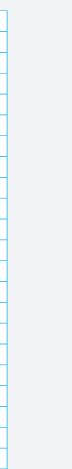




Figure: 8-3

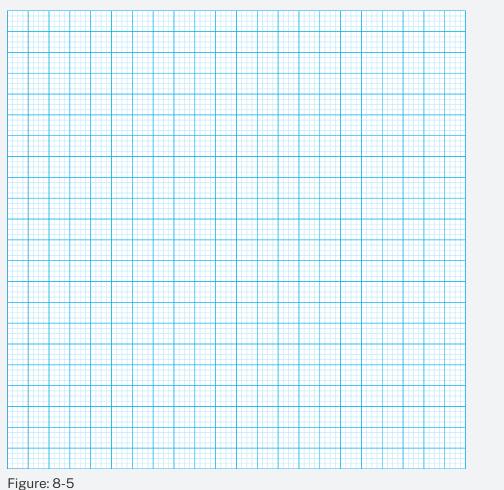


Figure: 8-4

### Citrix Environmental Signage Guide

Real Estate and Facilities Guidelines

## Typography and Directional Arrows

### Typography and Directional Arrows

Interline spacing will depend on sign type but general rule is the spacing should be no less than 1/2 the cap height of the upper case letter form.

As a rule, secondary information or lists of content should be no less than the height of an upper case letter.

Type should be set using optical tracking with the value to 0.

General Spacing
Recommendation

Main Reception
Check-In

Parking

Correct Spacing

General Office

Spacing too tight

General Office

Spacing too loose

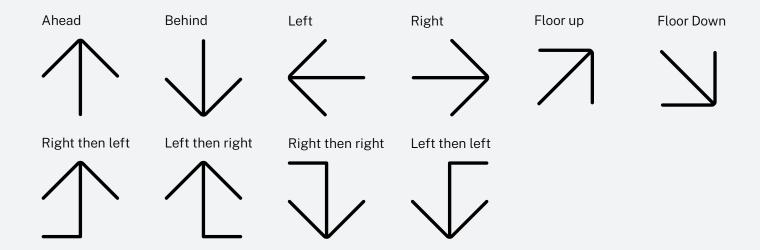
General Office

### Typography and Directional Arrows

Standard arrow styles for directional signs.

Arrows are to be double the cap height of the accompanying text (2Y). Space between arrow and the left aligned text should be equal to 1Y.

When placing numbers in-line with text (i.e. floor number) maintain the same spacing as what an arrow's width would be as shown here to maintain consistent spacing between signs. Numbers should be equal to the text cap height in Public Sans Semibold and formatted 2-digit. (i.e. 01, 02, 03)



Arrows with Text



Numbers with Text



Marketing

**01** Marketing

### Typography and Directional Arrows

Primary language should be in Public Sans Extra Light. Secondary language cap height should be equal to .75 the cap height or "Y". Interline spacing for secondary language follows primary language rules but half the increments of Y.

Campus
Main Entrance
Campus
Campus
Zentrale-Eingang

Campus
Main Entrance
Campus
Campus
Zentrale-Eingang

Real Estate and Facilities Guidelines

## Skyline Identity

### **Skyline Identification**

The Citrix logo should be flush with upper left or right corner of building elevation depending on environment and primary traffic flow.

This may not always be possible in cases where the installation requires the use of existing sign mounting locations, permitting, or other factors.

### Figure: 14-1

A clear space around the logo is recommended when possible.

### Figure: 14-2

When possible use a "clean" area of the building to display the logo.

### Figure: 14-3

Consider the proportions of the logo within the desired location. In this example, expanding the logo to fill the "clean" area would result in a logo that is too large for the building. To achieve an optimal balance the margin at the bottom margin was increased to 1.5x.



Figure: 14-2



Figure: 14-1



Figure: 14-3

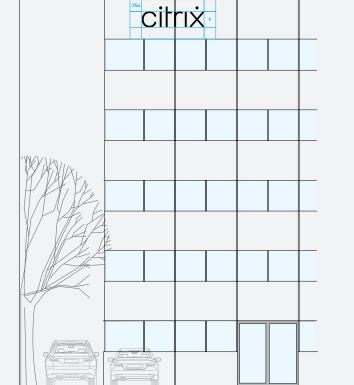
### **Skyline Identification**

The Citrix logo should be flush with upper left or right corner of building elevation depending on environment and primary traffic flow.

This may not always be possible in cases where the installation requires the use of existing sign mounting locations, permitting, or other factors.

When placing the logo over multiple panels of glass or architectural panels, adjust the placement for minimal disruption to the logo.





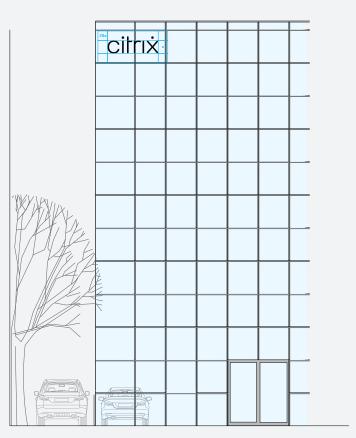


Figure: 15-1

Figure: 15-2

Figure: 15-3

Real Estate and Facilities Guidelines

## Dimensional

### Dimensional Logo Non-Lit or Halo-Lit, with Stand-Offs

Dimensional logos are used indoors at the primary point of entry such as the main reception area.

In most cases a logo between 24" and 48" wide is an appropriate range for size with the average size being about 36". The following pages provide further guidance regarding the establishment of an ideal scale for the space.

For sizes less than 36" wide please see the Non-lit option in this section of the guide.

Stand-off studs • Stand-off spacers

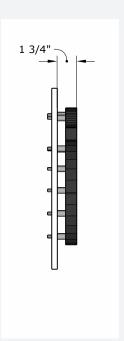
• Stand-off studs • Stand-off spacers

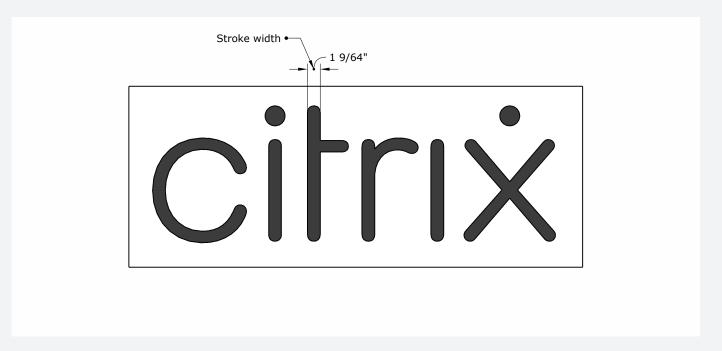
• Stand-off studs • Stand-off spacers

The depth of the letter should not exceed 100% of the width of the stroke in the letter "t".

Select a material width that is as close as possible to a depth that is ≤100% of the stoke width.

Stand-off spacers should be  $\leq 75\%$  of the stoke width.





### Dimensional Logo Non-Lit, Surface Mount

Dimensional logos are used indoors at the primary point of entry such as the main reception area.

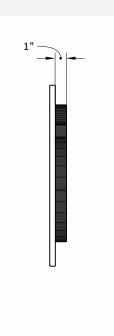
In most cases a logo between 24" and 48" wide is an appropriate range for size with the average size being about 36". The following pages provide further guidance regarding the establishment of an ideal scale for the space.

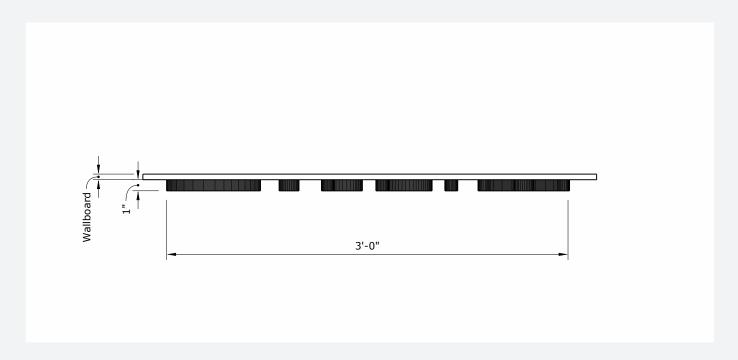
Where possible direct pin spot lights from the ceiling to illuminate and add dramatic lighting to the logo.

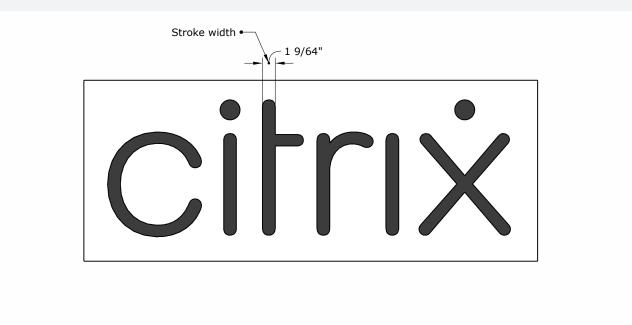
Flush mount is NOT recommended for uneven or textured surfaces.

The depth of the letter should not exceed the width of the stroke in the letter "t".

Select a material width that provides a depth as close to but, not greater than the stoke width.







### Primary Logo Placement and Size Guide

19

Define the grid using a visual live area. In this case the desk defines the visual focus of this elevation. By defining this space within the overall context you will ensure your grid proportions provide a focus.

Careful consideration should be given to the visibility of the logo as it is approached in the space. This will determine if a flush right or flush left logo installation is required.

The baseline of the "Citrix" mark should be 5-6ft from the floor (1600-1825mm). This will vary depending on the height of the ceiling, the grid, the scale of the logo and possible obstructions.

Grid overlay showing the graphic live area of the elevation.



Figure: 19-1

Typical scale, balance and layout of the final elevation



Citrix Environmental Signage Guide Figure: 19-2

### Primary Logo Placement and Size Guide

Define the grid using a visual live area. In this case the desk defines the visual focus of this elevation. By defining this space within the overall context you will ensure your grid proportions provide a focus.

Careful consideration should be given to the visibility of the logo as it is approached in the space. This will determine if a flush right or flush left logo installation is required.

The baseline of the "Citrix" mark should be 5-6ft from the floor (1600-1825mm). This will vary depending on the height of the ceiling, the grid, the scale of the logo and possible obstructions.

Grid overlay showing the graphic live area of the elevation.

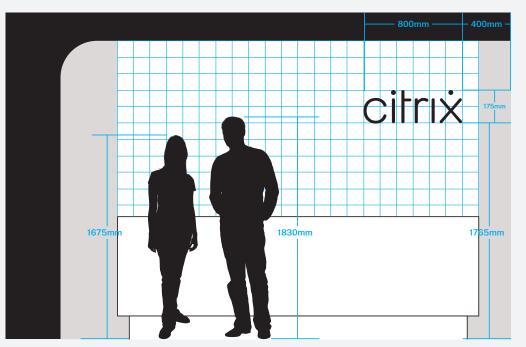


Figure: 20-1

Typical scale of the logo and balanced layout of the final elevation.



20 Citrix Environmental Signage Guide Figure: 20-2

Real Estate and Facilities Guidelines

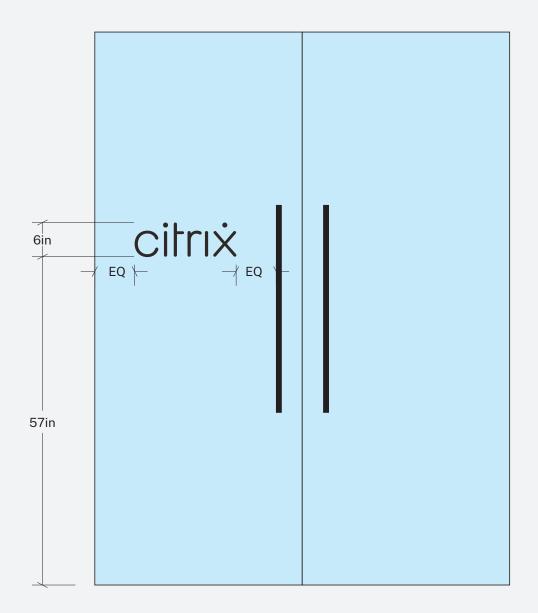
## Graphic Applications

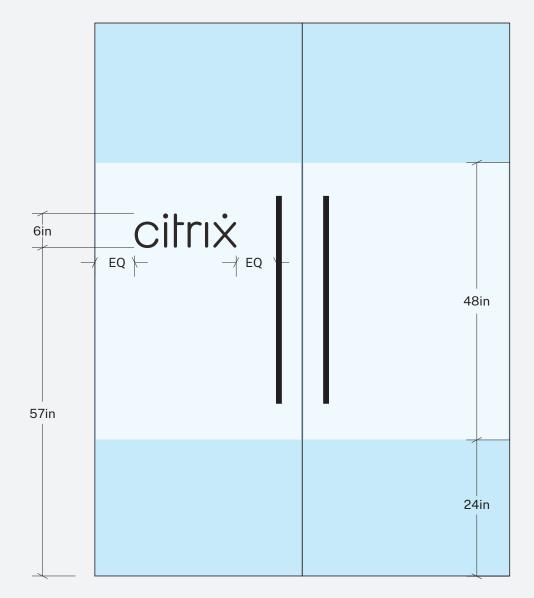
Typical applications on the logo shown with and without privacy frost.

When using privacy frost, installation of the logo should be on the first surface and the frost should be applied to the second surface.

Depending on the diffusion of the material, a suggested transmission of 70% (30% blocking) is preferred. The material can be adjusted depending on the overall environment it is applied to. Select a frosted film that will work well throughout the space and avoid mixing transparency or material types.

Follow specifications as illustrated.





The room names are applied to the outside (first surface) and the frosted privacy material is applied as a single strip to the inside (second surface) as shown. This application allows for possible future edits without damage to the frosted material.

Depending on the diffusion of the material, a suggested transmission of 70% (30% blocking) is preferred. The material can be adjusted depending on the overall environment it is applied to. Select a frosted film that will work well throughout the space and avoid mixing transparency or material types.

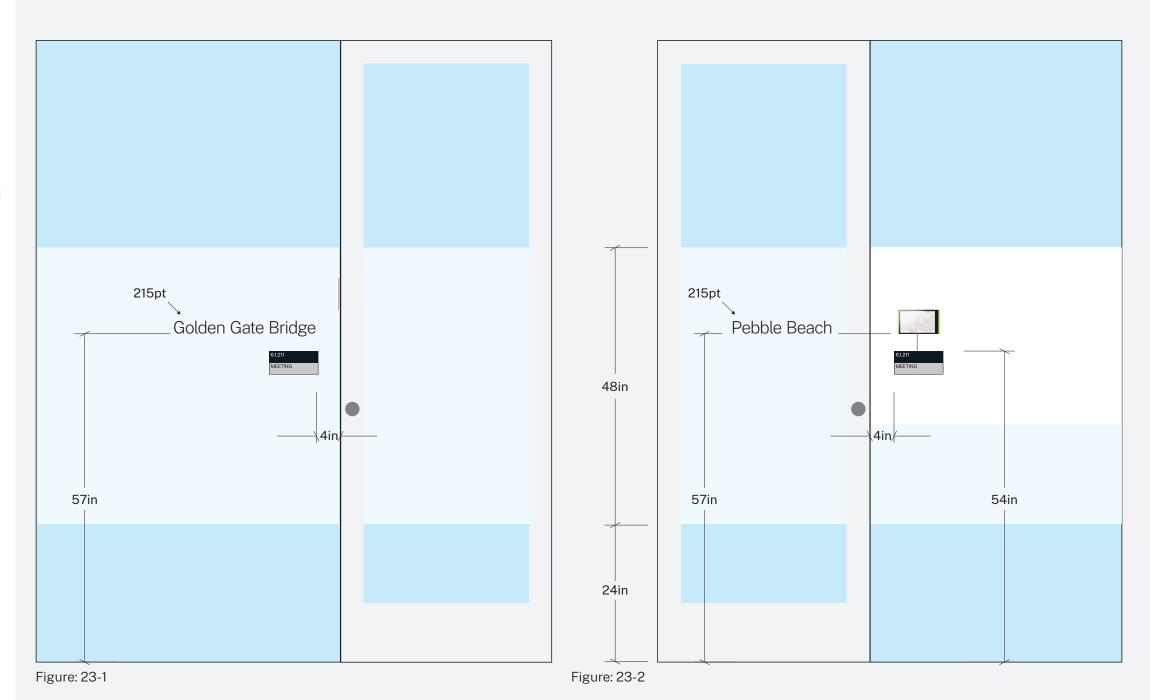
Follow specifications as illustrated.

### Figure: 23-1

When a digital room panel is NOT present it is preferred to have the room label and ADA sign on the wall or glazing next to the door handle. This allows the room name to be present regardless of the door being open or closed.

### Figure: 23-2

When a digital room panel IS present it is preferred to have the digital room panel and ADA sign on the wall or glazing next to the door handle. In this case it is acceptable to place the room name on the door to help reduce the visual elements next to the door.



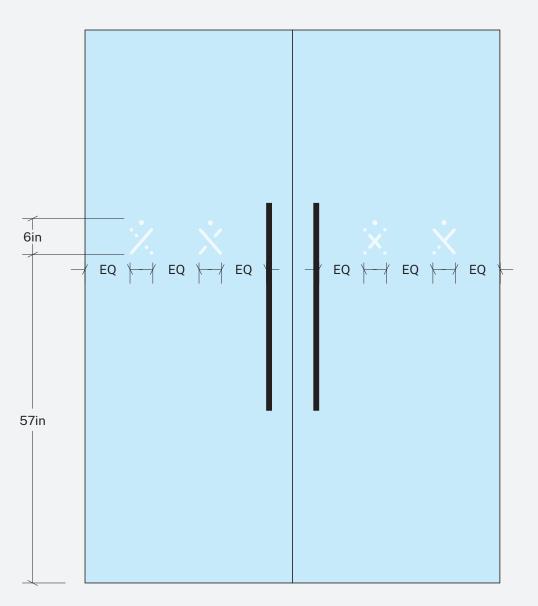
Citrix Environmental Signage Guide

The Citrix compact marks may be used as a safety feature. There are a total of 10 different marks and these should be displayed as an alternating pattern.

The spacing of the compact marks should be adjusted so that there is equal distance between each mark with consideration given to door hardware. There should be at least 1.5x between each mark and ideally about 2x between each mark.

For the compact marks a suggested transmission of 30% (70% blocking) is preferred though it can be adjusted depending on the overall environment it is applied to.

Follow specifications as illustrated.



The Citrix compact marks may be used as a safety feature. There are a total of 10 different marks and these should be displayed as an alternating pattern.

The spacing of the compact marks should be adjusted so that there is equal between each mark with consideration given to door hardware and seems in glass panels. There should be at least 1.5x between each mark and ideally about 2x between each mark.

When there is a logo or text used with the frosted compact marks, the logo or text should be placed above the row of compact marks.

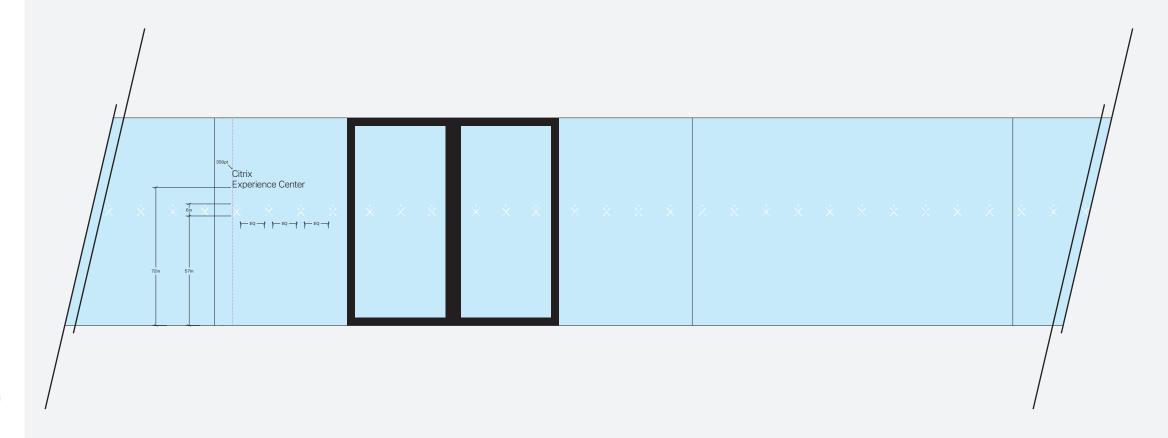
For the compact marks a suggested transmission of 30% (70% blocking) is preferred though it can be adjusted depending on the overall environment it is applied to.

Follow specifications as illustrated.

NOTE: This is an example of a signature space.

The room label shown is larger (350pt) than the typical room label type size (215pt). The larger type treatment is reserved only for signature spaces such as "Citric Experience Center".

Room labels should also not be confused with "Department Logos" as discussed on page 4.



### Examples

### Top:

Citrix Experience Center in Santa Clara, CA showing frosted compact marks for safety and text above.

### **Bottom Left:**

Citrix Experience Center in Fort Lauderdale, FL showing compact marks for safety.

### **Bottom Right:**

Surface mounted dimensional logo



### Examples

### Top Left:

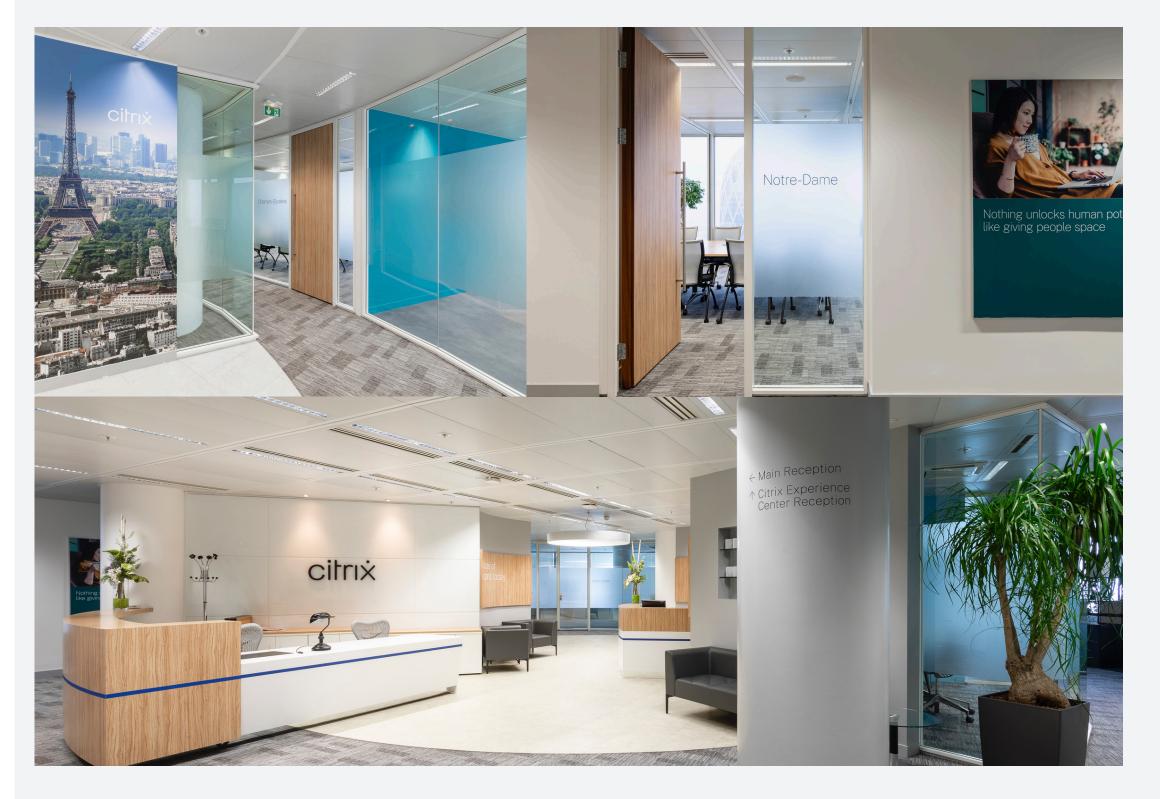
Citrix Experience Center in Paris, France showing privacy frost.

### Top Right:

Citrix Experience Center in Paris, France showing privacy frost and room label.

### **Bottom:**

Citrix Experience Center in Paris, France reception showing logo, privacy frost and direct-applied directional.



Real Estate and Facilities Guidelines

## The Vista System

The Vista System is a versatile signage system used throughout Citrix facilities all over the world.

Available, as standard, with silver or black frames the sign consists of an aluminum holder and a polycarbonate insert that is placed over a paper insert.

This system is cost-effective and readily available through the facilities signage vendors around the globe.

The Vista System has hundreds of configurations, however Citrix has selected five standard variants that support a majority of signage needs.

### Information:

vistasystem.com/signage-design/vista-system-family/

The chosen sign system should remain consistent with other properties in the same geographical location.





### The Vista System Meeting Room and Private Office

### **Specifications**

Part Number: VA4-WFP56 Frame: 215mm x 100mm Insert: 210mm x 100mm

### Example uses and approved text

- Meeting
- Collaboration
- Reserved
- Assigned Space (White background)
- Health Room
   To use this space for any health needs, please book in Outlook
- Privacy
   This room may be used for activities that require short-term privacy or focus

### **Design Information**

The design relies heavily on the grid system to ensure design consistency and proper scale across all sign sizes.

Signs with full background tones indicate a permanent space such as a conference room while signs with a white background indicate an assignable space.

On the left, notice the alignment of the grid and relation of the text to that grid. The magenta areas hidden by the frame so it's important to align the grid to only the visible area.

The right shows the insert within the frame.



Figure: 30-1a



Figure: 30-2a



Figure: 30-3a

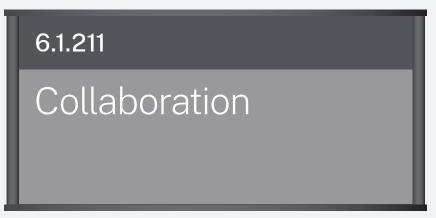


Figure: 30-1b

## 6.1.211 Arnold Alois Schwarzenegger

Figure: 30-2b

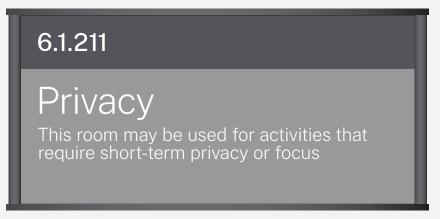


Figure: 30-3b

### **Specifications**

Part Number: V150-WFP12 Frame: 150mm x 100mm Insert: 148mm x 100mm

### Example uses and approved text

- Flex
- Reserved
- Assigned Workstation (White background)
- Storage
- IT Closet

### **Design Information**

The design relies heavily on the grid system to ensure design consistency and proper scale across all sign sizes.

Signs with full background tones indicate a permanent space such as a conference room while signs with a white background indicate an assignable space.

On the left, notice the alignment of the grid and relation of the text to that grid. The magenta areas are hidden by the frame so it's important to align the grid to only the visible area.

The right shows the insert within the frame.



Figure: 31-1a

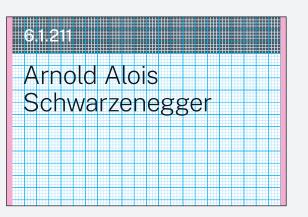


Figure: 31-2a

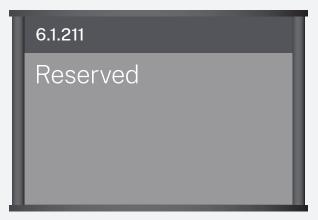


Figure: 31-1b

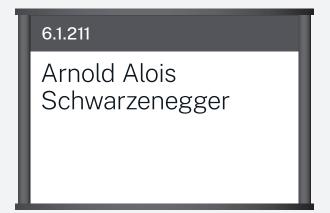


Figure: 31-2b

### **Specifications**

Part Number: V150-WBSB7 Frame: 300mm x 150mm — Flag Insert: 300mm x 148mm

### Example uses and approved text

- Men's Restroom
- Women's Restroom
- · All Gender Restroom
- Restroom

### **Design Information**

The design relies heavily on the grid system to ensure design consistency and proper scale across all sign sizes.

On the top, notice the alignment of the grid and relation of the text to that grid. The magenta areas are hidden by the frame so it's important to align the grid to only the visible area.

The bottom shows the insert within the frame.

In addition, the icons and text are aligned opposite of the wall and mounting surface.

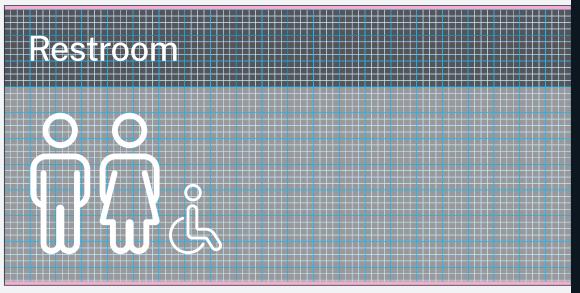


Figure: 32-1a



### **Specifications**

Part Number: V150-WFP33 Frame: 150mm x 200mm Insert: 148mm x 200mm

### Example uses and approved text

- Men
- Women
- · All Gender
- Restroom

### **Design Information**

The design relies heavily on the grid system to ensure design consistency and proper scale across all sign sizes.

On the top, notice the alignment of the grid and relation of the text to that grid. The magenta areas are hidden by the frame so it's important to align the grid to only the visible area.

The right shows the insert within the frame.



Figure: 33-1a

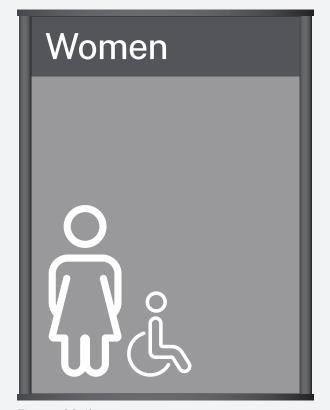


Figure: 33-1b

### **Specifications**

Part Number: V300-WFP102 Frame: 300mm x 420mm Insert: 297mm x 420mm

### **Design Information**

The design relies heavily on the grid system to ensure design consistency and proper scale across all sign sizes.

Follow the grid and alignments shown here for directional signage.

On the top, notice the alignment of the grid and relation of the text to that grid. The magenta areas are hidden by the frame so it's important to align the grid to only the visible area.

The right shows the insert within the frame.

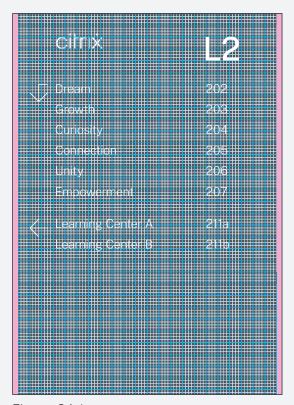


Figure: 34-1a



Figure: 34-1b

### **Specifications**

Part Number: V400-WFP115 Frame: 400mm x 600mm Insert: 396mm x 600mm

### **Design Information**

The design relies heavily on the grid system to ensure design consistency and proper scale across all sign sizes.

Follow the grid and alignments shown here for directional signage.

On the top, notice the alignment of the grid and relation of the text to that grid. The magenta areas are hidden by the frame so it's important to align the grid to only the visible area.

The right shows the insert within the frame.



Figure: 35-1a Figure: 35-1b



Real Estate and Facilities Guidelines

# Americans with Disabilities Act (ADA) Introduction

### Americans with Disabilities Act (ADA) Introduction

Translating the ADA—and even the 2010 ADA
Standards for Accessible Design—can be a challenge.
This section will serve as an overview to understanding ADA sign requirements.

All permanent spaces by ADA requirements require signs with the following specifications:

- Letter height: 5/8in 2in
- Sans Serif, Upper Case
- Tactile Depth: 1/32in
- Vertical space for braille: 1in
- Space between braille and other raised letters: 3/8in
- Characters and background must be a non-glare finish
- Characters and symbols must contrast with background. Light characters/symbols on dark background (or vice versa).

For a complete guide visit ADA.gov

#### Where are ADA signs required?

- Needed when the purpose is to designate a permanent space in a building. This means that such signage should be installed next to all areas that will retain the same function for more than 7 days.
- When an area of the building pertains to safety. This means that such signage should be installed next to elevators, fire exits, and stairways.

#### **Examples of required signs?**

As previously mentioned, all permanent public spaces and rooms must have ADA-compliant signs in place.

According to Section 216.2 of the ADA, buildings must have compliant signs that provide labels, names, or designations for interior spaces or rooms where the sign is not likely to change over the course of time and will serve the same function for more than 7 days.

Common examples of this would include interior signs meant to label the following:

- Room/floor numbers or letters
- Conference rooms
- Storage rooms
- Changing rooms
- Exam rooms
- Electrical rooms
- Break rooms
- IT rooms
- Mechanical rooms
- Utility rooms
- Restrooms
- Kitchens
- And more...

#### Where are ADA signs NOT required?

- When they'll only be in use for 7 days or less.
- In parking lots (except for accessible parking spaces).
- In areas not meant for public use.
- Outside of the building where a business' name/ address is provided.
- Any area of the building with signage that provides nonessential information isn't held to ADA standards.

### Americans with Disabilities Act (ADA) Introduction

Translating the ADA—and even the 2010 ADA Standards for Accessible Design—can be a challenge. This section will serve as an overview to understanding ADA sign requirements.

All permanent spaces by ADA requirements require signs with the following specifications:

- Letter height: 5/8in 2in
- Sans Serif, Upper Case
- · Tactile Depth: 1/32in
- Vertical space for braille: 1in
- Space between braille and other raised letters: 3/8in
- Characters and background must be a non-glare finish
- Characters and Symbols must contrast with background. Light characters/symbols on dark background (or vice versa).

For a complete guide visit ADA.gov

## How to determine if a space is temporary or permanent

While the wording of "not likely to change" under Section 216.2 of the ADA gives a little bit of leeway, most rooms will still fall under the designation of a permanent space. Restrooms, kitchens, and closets are all designed with specific functionality in mind, for example, and would require significant overhauls if they were to have a change in function.

One example of a room that could be considered at least somewhat likely to change would be a classroom. It could be an art lab one year and a math classroom the next, depending on the needs of the school. Therefore, an ADA-compliant sign might not necessarily be required if it can be reasonably expected to change use frequently.

Other examples of temporary spaces may include exhibit areas, health screening areas, bleacher areas, or passageways around construction areas.

A good rule of thumb for determining whether a space is considered temporary or permanent is as follows: If the walls are connected to the ceiling, the wall, or both, it is considered permanent.

#### Other rules for ADA sign placement

In addition to knowing where ADA-compliant displays must go, a vital part of ensuring proper ADA sign placement is understanding how such signs must be installed.

When mounting ADA signs in a public facility, the following guidelines should be kept in mind:

- ADA signs with Braille and tactile elements should be installed on the latch side of the door to the room being identified.
- ADA signs should measure no lower than 48 inches from the floor and no higher than 60 inches from the floor.
- If there is not enough space to mount the sign in the specified location, it may be installed on the nearest adjacent wall in a clearly visible location.
- ADA signs should not be mounted directly on a door.

Real Estate and Facilities Guidelines

# The Vista System (ADA)

#### **Specifications**

Part Number: VA4-WFP56 Frame: 215mm x 100mm Insert: 210mm x 100mm

#### Example uses and approved text

- Meeting
- Collaboration
- Reserved
- Assigned Space (White background)
- Health Room
   To use this space for any health needs, please book in Outlook
- Privacy
   This room may be used for activities that require short-term privacy or focus

#### **Design Information**

ADA requirements override the Citrix brand grid system. Do NOT use the design grid for ADA Signs. Follow the specifications as illustrated to the left.

Signs with full background tones indicate a permanent space such as a conference room are ADA compliant while signs with a white background indicate an assignable space that does not require braille.

There are multiple methods for building raised lettering and braille. Your vendor will advise the best method for their equipment and your application. The raised white lettering and braille will be molded into the plastic insert. The color and non-permanent text are printed on a paper insert, allowing for future changes.

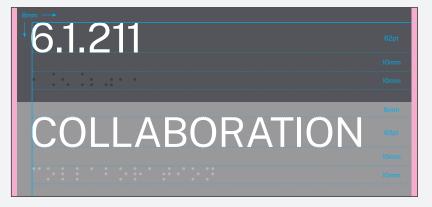


Figure: 40-1a

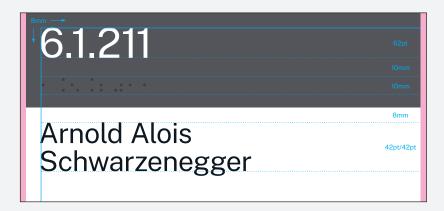


Figure: 40-2a





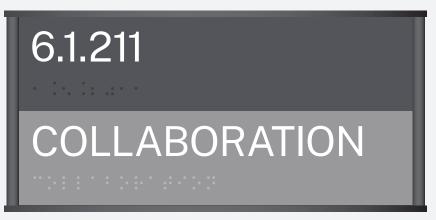


Figure: 40-1b

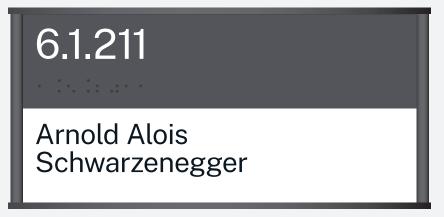


Figure: 40-2b



Figure: 40-3b

#### **Specifications**

Part Number: V150-WFP12 Frame: 150mm x 100mm Insert: 148mm x 100mm

#### Example uses and approved text

- Flex
- Reserved
- Assigned Workstation (White background)
- Storage
- · IT Closet

#### **Design Information**

ADA requirements override the Citrix brand grid system. Do NOT use the design grid for ADA Signs. Follow the specifications as illustrated to the left.

Signs with full background tones indicate a permanent space such as a conference room are ADA compliant while signs with a white background indicate an assignable space that does not require braille.

There are multiple methods for building raised lettering and braille. Your vendor will advise the best method for their equipment and your application. The raised white lettering and braille will be molded into the plastic insert. The color and non-permanent text are printed on a paper insert, allowing for future changes.



Figure: 41-1a



Figure: 41-2a

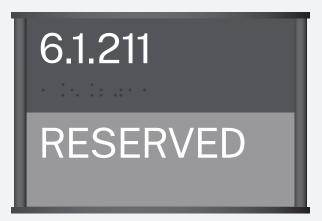


Figure: 41-1b



Figure: 41-2b

#### **Specifications**

Part Number: V150-WBSB7 Frame: 300mm x 150mm — Flag Insert: 300mm x 148mm

#### Example uses and approved text

- Men's Restroom
- · Women's Restroom
- · All Gender Restroom
- Restroom

#### **Design Information**

ADA requirements override the Citrix brand grid system. Do NOT use the design grid for ADA Signs. Follow the specifications as illustrated to the left.

Due to the hanging height, restroom flag signs do not require raised letters or braille.

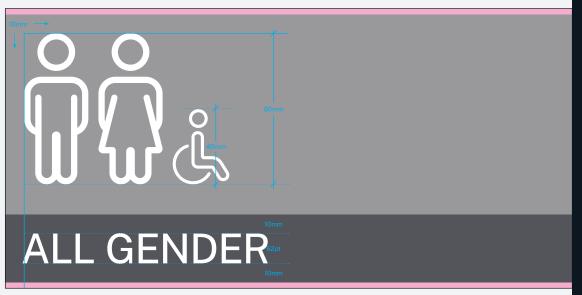


Figure: 42-1a



#### **Specifications**

Part Number: V150-WFP33 Frame: 150mm x 200mm Insert: 148mm x 200mm

#### Example uses and approved text

- Men
- Women
- All Gender
- Restroom

#### **Design Information**

ADA requirements override the Citrix brand grid system. Do NOT use the design grid for ADA Signs. Follow the specifications as illustrated to the left.

There are multiple methods for building raised lettering and braille. Your vendor will advise the best method for their equipment and your application. The raised white lettering and braille will be molded into the plastic insert. The color and non-permanent text are printed on a paper insert, allowing for future changes.

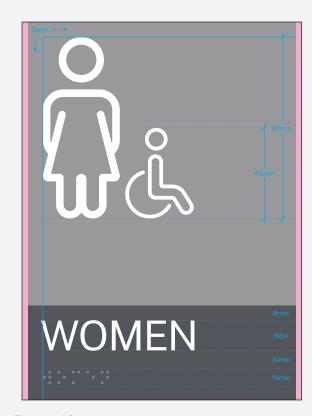


Figure: 43-1a



Figure: 43-1b

Real Estate and Facilities Guidelines

# The Klik System (ADA)

The Klik System uses modules attached to a backplate to provide multiple configuration options and flexibility.

Using these modules allows fully ADA compliant signs, ADA with direct print modules, and ADA with an insert module.

#### Information:

290signs.com/products/klik-system/

The chosen sign system should remain consistent with other properties in the same geographical location.





#### **Specifications**

Part number: KWS48 Backplate size: 8" x 4" Module size: 8" x 2"

Follow the specifications as illustrated.

#### Figure: 46-1

Top module: Raised tactile numbers with braille Bottom module: Raised tactile numbers with braille

#### Figure: 46-2

Top module: Raised tactile numbers with braille Bottom module: Paper insert

#### Figure: 46-3

Top module: Raised numbers with braille Bottom module: Direct print

#### Example uses and approved text

- Meeting
- Collaboration
- Reserved
- Assigned Space (White background)
- Health Room
   To use this space for any health needs, please book in Outlook
- Privacy
   This room may be used for activities that require short-term privacy or focus

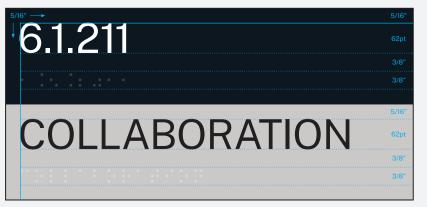


Figure: 46-1a

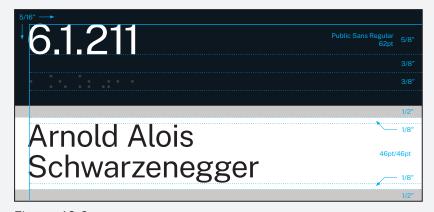


Figure: 46-2a



Figure: 46-3a

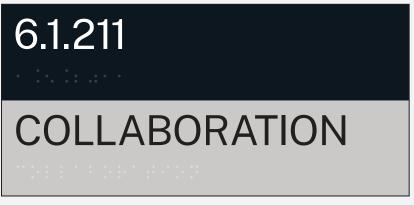


Figure: 46-1b

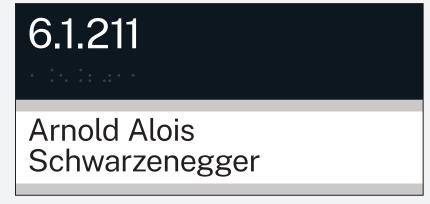


Figure: 46-2b

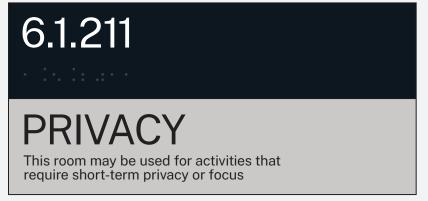


Figure: 46-3b

#### **Specifications**

Part number: KWS46B Backplate size: 6" x 4" Module size: 6" x 2"

Follow the specifications as illustrated.

#### Figure: 47-1

Top module: Raised tactile numbers with braille Bottom module: Raised tactile numbers with braille

#### **Figure: 47-2**

Top module: Raised numbers with braille Bottom module: Paper insert

#### Example uses and approved text

- Flex
- Reserved
- Assigned Workstation (White background)
- Storage
- IT Closet



Figure: 47-1a

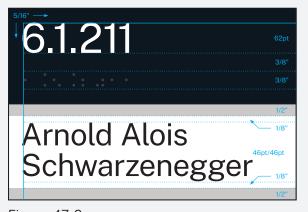


Figure: 47-2a



Figure: 47-1b

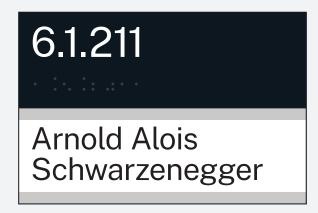


Figure: 47-2b

#### **Specifications**

Part number: KRS612 Backplate size: 12" x 6"

Top module: 12" x 4" direct print Bottom module: 12" x 2" direct print

Sign type: Flag mount

Follow the specifications as illustrated.

#### Example uses and approved text

- Men's Restroom
- · Women's Restroom
- · All Gender Restroom
- Restroom

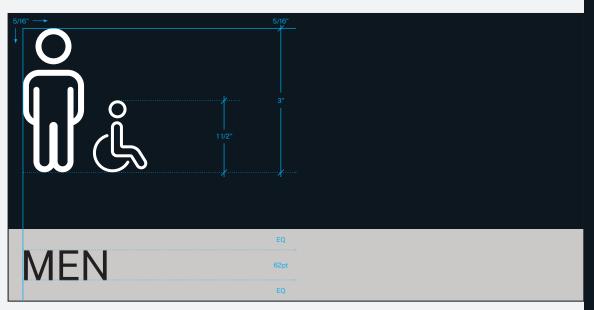
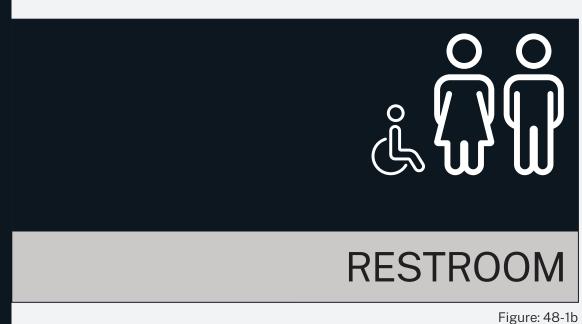


Figure: 48-1a



#### **Specifications**

Part number: KRS86A Backplate size: 6" x 8"

Top module: 6" x 6" direct print

Bottom module: 6" x 2" raised numbers with braille

Sign type: Flag mount

Follow the specifications as illustrated.

#### Example uses and approved text

- Men
- Women
- · All Gender
- Restroom



Figure: 49-1a



Figure: 49-1b

#### **Specifications**

Part number: KDR2717A Backplate size: 17" x 27"

Header and arrow modules: 17" x 3"

Content modules: 17" x 1.5"

Follow the specifications as illustrated.

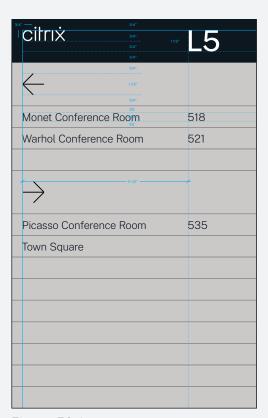


Figure: 50-1

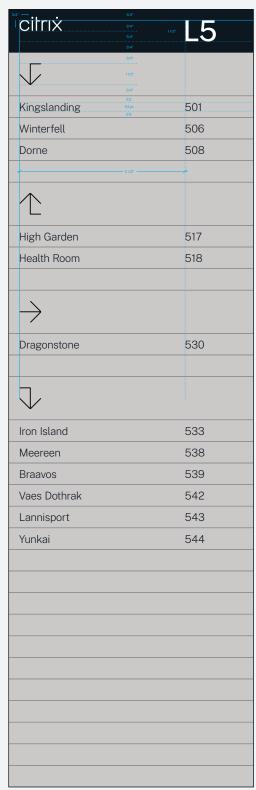


Figure: 50-2

#### **Specifications**

Part number: KDR2717A Backplate size: 17" x 27"

Header and arrow modules: 17" x 3"

Content modules: 17" x 1.5"

Follow the specifications as illustrated.



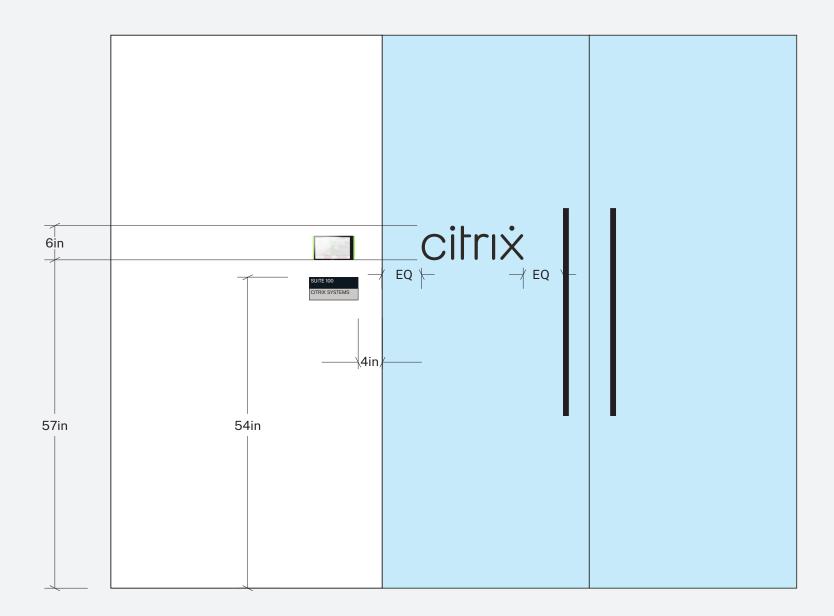
Real Estate and Facilities Guidelines

## Installation

As per the ADA requirements the top of all ADA signs is aligned at 54" to meet the requirements that all text be no lower than 48 inches from the floor and no higher than 60 inches from the floor.

The 54" height also ensures that the signs will not interfere with other branding elements as specified on other areas of this document.

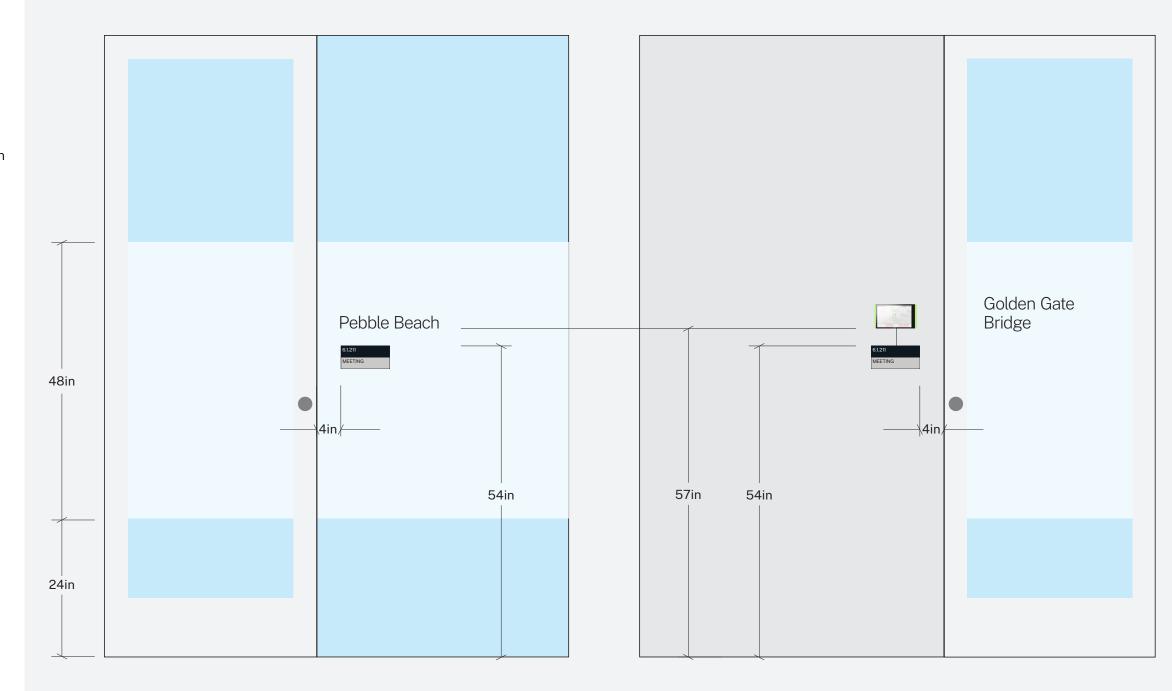
Always work with your vendors to ensure up-to-date ADA compliance as these rules can change.



As per the ADA requirements the top of all ADA signs is aligned at 54" to meet the requirements that all text be no lower than 48 inches from the floor and no higher than 60 inches from the floor.

The 54" height also ensures that the signs will not interfere with other branding elements as specified on other areas of this document.

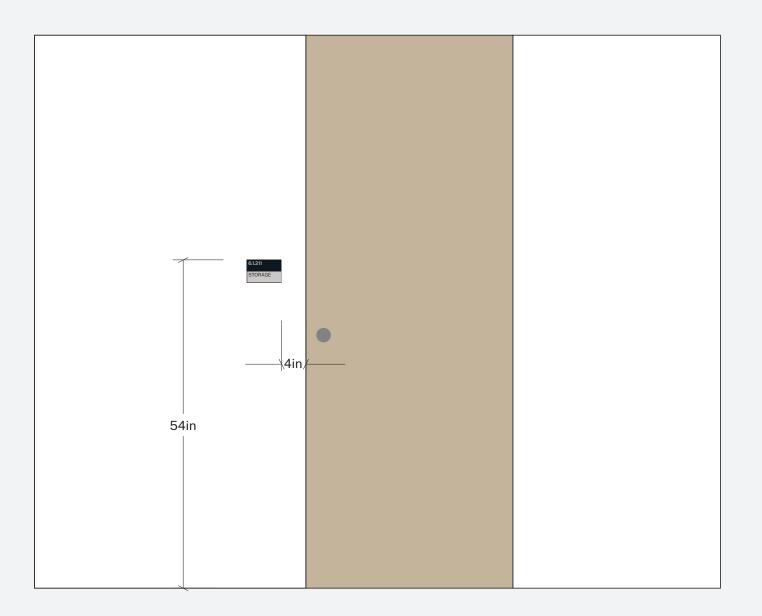
Always work with your vendors to ensure up-to-date ADA compliance as these rules can change.



As per the ADA requirements the top of all ADA signs is aligned at 54" to meet the requirements that all text be no lower than 48 inches from the floor and no higher than 60 inches from the floor.

The 54" height also ensures that the signs will not interfere with other branding elements as specified on other areas of this document.

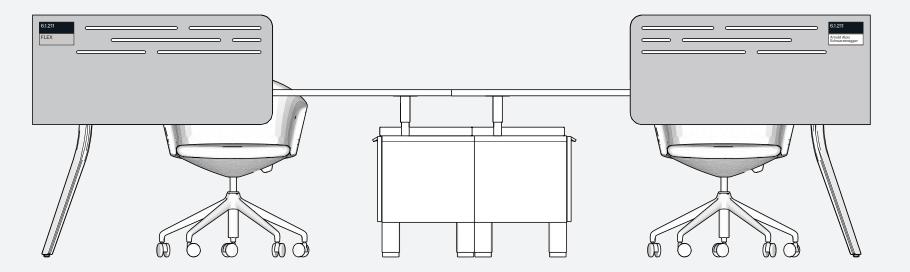
Always work with your vendors to ensure up-to-date ADA compliance as these rules can change.



Citrix Environmental Signage Guide

Workstation signs may fall outside of the range required by the ADA guidelines due to the structure of the workspace furniture.

Always work with your vendors to ensure up-to-date ADA compliance as these rules can change.



Real Estate and Facilities Guidelines

## Traffic Guidance

#### **Traffic Guidance**

Before building the grid it is important to determine the usable space. When architectural features prohibit the use of some of the surface area, remove unusable space when establishing the grid.

Upon defining the usable area of the existing structure, apply the grid as defined in the earlier pages of this document.

After the grid is defined size the logo to extend from the established margin to 50% of the horizontal area.

Type size and spacing should adhere to the grid to build consistency across all Citrix properties.

Make every effort to fit your design into these examples to provide consistency across all Citrix properties. Due to the wide range of possible existing structures there are some exceptions and adjustments that can be made with brand approval.

Always justify the content so that it is ideally visible to primary traffic or pedestrian flow.



Figure: 58-1



Figure: 58-2



Figure: 58-3

#### **Traffic Guidance**

Before building the grid it is important to determine the usable space. When architectural features prohibit the use of some of the surface area, remove unusable space when establishing the grid.

Upon defining the usable area of the existing structure, apply the grid as defined in the earlier pages of this document.

After the grid is defined size the logo to extend from the established margin to 50% of the horizontal area.

Type size and spacing should adhere to the grid to build consistency across all Citrix properties.

Make every effort to fit your design into these examples to provide consistency across all Citrix properties. Due to the wide range of possible existing structures there are some exceptions and adjustments that can be made with brand approval.

Always justify the content so that it is ideally visible to primary traffic or pedestrian flow.

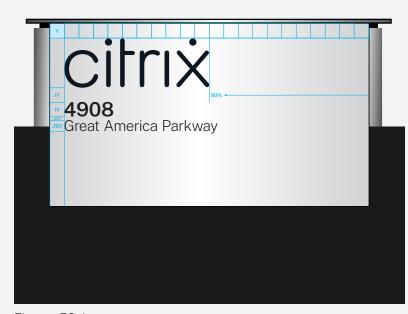


Figure: 59-1



Figure: 59-2

#### **Traffic Guidance**

In the header of outdoor directional signs the Citrix logo is justified to the right on the header while the rest of the content is justified as shown.

On smaller signs that indicate an arrival at a location it may be necessary to double the size of the logo and type within the grid as shown in Figure: 60-2.

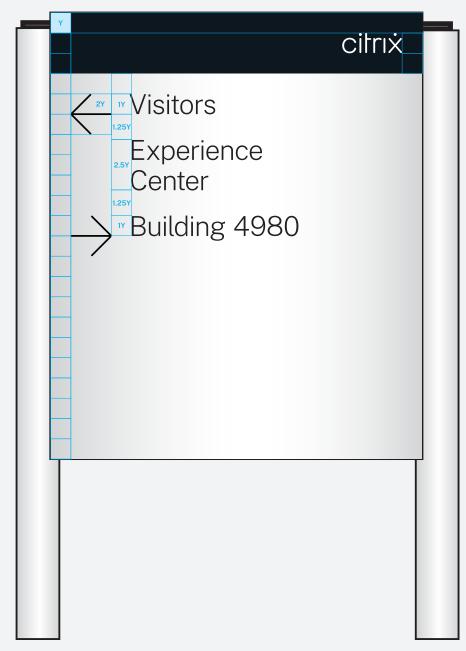






Figure: 60-1

Figure: 60-3

Real Estate and Facilities Guidelines

# General Building Code Signs

All code signs shown are provided as custom options that adhere to the brand grid and typography standards.

It is unlikely these will be needed unless a fully controlled office build-out is required. These sign types are generally provided by building owners and property management and generally not customized by Citrix.







No Re-Entry

**Re-Entry** 



This door to remain unlocked when the building is occupied

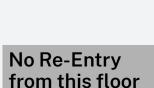
Push until alarm sounds
Door can be opened in 15 seconds

Automatic Fire Door

Do not block

This fire door is arranged to drop automatically

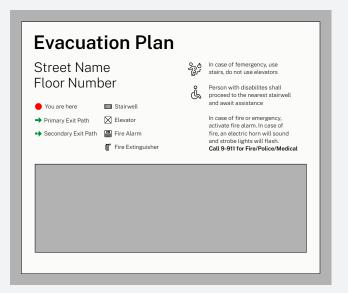
Do not block this area or place any article under the door



above is Floor X

Nearst accessible stair door
below is Floor Y

Nearest accessible stair door



All code signs shown are provided as custom options that adhere to the brand grid and typography standards.

It is unlikely these will be needed unless a fully controlled office build-out is required. These sign types are generally provided by building owners and property management and generally not customized by Citrix.











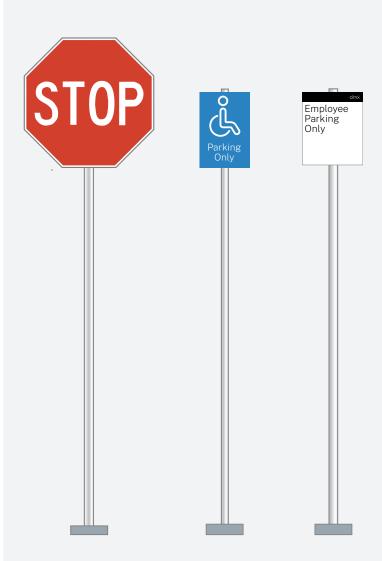




Exit Route

All code signs shown are provided as custom options that adhere to the brand grid and typography standards.

It is unlikely these will be needed unless a fully controlled office build-out is required. These sign types are generally provided by building owners and property management and generally not customized by Citrix.



Unauthorized vehicles parked in designated accessible spaces not displaying distinguishing placards or license plates issued for persons with disabilities may be towed at owner's expense.

Towed vehicles may be claimed by telephoning 000-0000.

CVC 22658



California Only

For complete California guidelines check local jurisdiction requirements.





